



Agenda

General Assembly Meeting of the *IncoNet EECA* project

Vienna, 12-13 February 2009

Thursday, 12 February 2009

13:45 – 14:00 Registration

Registration of the Members of the General Assembly

14:00 – 14:30 Opening remarks

- George Bonas, IncoNet EECA project coordinator
- Sabine Herlitschka, Director, Division of European and International Programmes (EIP), FFG
- Yves Maisonny, Scientific Officer, European Commission
- Klaus Schuch, Executive Manager, ZSI

14:30 – 16:30 Working Session I

Chair: Dr. George Bonas

Review of the Work Packages and the Tasks involved, as well as deviations in the budget. Presentations by the WP leaders (maximum duration 15' minutes)

1. **WP 1: Enhancing bi-regional S&T Policy Dialogue** (approx. 1' hour)
Presentation of what has been achieved in 2008 and what is being planned for 2009 highlighting significant results and deviations (Joern Sonnenburg, DLR)

For consideration: Need to amend the Technical Annex and the budget to accommodate for the Stakeholders Conference and the changes in the overall strategy of this WP.

Discussion in Plenary

2. **WP 3: Strengthening the participation of EECA in FP7** (approx. 1' hour)
Presentation of what has been achieved in 2008 and what is being planned for 2009 highlighting significant results and deviations (Joanna Stalewska, IPPT-PAN)

For consideration:

- Review of the strategy and planning of the SICA workshops
- Amendment of the Technical Annex for the re-allocation of the Brokerage Event from Tbilisi to Yerevan and of the corresponding funds from GNSF to CIT

Discussion in Plenary

16:30 – 17:00 *Coffee break*

17:00 – 18:00 **Working Session II**

(continuation)

3. **WP 5: Analyses, Monitoring and Review**

Presentation of what has been achieved in 2008 and what is being planned for 2009 highlighting significant results and deviations (Anna Pikalova, HSE)

For consideration: Degree of preparation of Deliverables; possible need to increase and/or re-allocate the workload.

Discussion in Plenary

Friday, 13 February 2009

09:00 – 10:30 **Working Session III**

(continuation)

4. **WP 2: Coordination with other EU policies** (approx. 45' minutes)

Presentation of what has been achieved in 2008 and what is being planned for 2009 highlighting significant results and deviations (Rene-Francois Bernard, ENQHEEL)

For consideration: Degree of preparation of Deliverables; possible need to increase and/or re-allocate the workload

Discussion in plenary

5. **WP 4: Supporting the NCPs/NIPs in EECA countries** (approx. 45' minutes)

Presentation of what has been achieved in 2008 and what is being planned for 2009 highlighting significant results and deviations (Olena Koval, NIP)

Discussion in plenary

10:30 – 11:00 *Coffee break*

11:00 – 12:30 **Working Session IV**

(continuation)

6. **WP 6: Quality, Links and Sustainability** (approx. 45' minutes)
Presentation of what has been achieved in 2008 and what is being planned for 2009 highlighting significant results and deviations (George Bonas, ICBSS)

Presentation on the results of the Questionnaire for the project's implementation SWOT analysis (Desiree Pecarz, ZSI)

Discussion in plenary

7. **WP 7: Communication, Dissemination activities and Conferences**
Presentation of what has been achieved in 2008 and what is being planned for 2009 highlighting significant results and deviations (Bulent Olcay, TUBITAK and Joern Sonnenburg, DLR)

Discussion in plenary

12:30 – 14:00 Lunch

14:00 – 15:30 Management Issues and Conclusion of the General Assembly Meeting

8. First Periodic Report of the IncoNet EECA to the European Commission (George Bonas, ICBSS)
9. Financial issues (Dimitrios Filippidis, ICBSS) including:
- Distribution of the pre-financing
 - Forms C
 - Consideration of budget re-allocation
10. Review of the calendar for 2009 and preliminary discussion for the following 6 months
11. Any other business
12. Summary of decisions and concluding remarks

15:30 – 16:00 Farewell reception